

# IHSCGA State Finals

Saturday March 15, 2025



**Mt. Vernon High School**  
**8112 N 200 W, Fortville, IN 46040**

## **GUARD CHECK IN**

Buses will enter the school from the South on State Road 234 (South side of the school), drop off students, and park in the lot outside of Door 7 (West side of school). Overflow parking for buses will be at the Middle School on the East side of 200 (see map). **Guard Check-In is inside Door 7** (West side of the school). Make sure the director of your unit is present to collect all necessary wristbands and driver passes. Guards receive performer wristbands for each member on your declaration sheet and eight (8) additional backside wristbands for volunteers (student or adult), extra backside student wristbands are \$3 and front-side wristbands are \$10.

**Guards are permitted to check in one hour prior to their first transit time.**

## **HOMEROOMS**

Homeroom areas will be in school hallways, please do not leave valuables in the homeroom area. **Dressing Rooms** will be in the restrooms in the homeroom hallways, please do not apply any glitter inside the building. Guards should clear their homeroom area once your group has finished performing to allow another guard to use the space. Please keep food or drink in the cafeteria or gym.

## **PROPS/EQUIPMENT UNLOADING**

Trucks should enter the school from State Road 234 (south side of the school). **Equipment loading/unloading will take place at Door 11**—this is a large garage door leading to our scene shop.

The performance gym's exit has an immediate right turn. Please keep this in mind when moving your props/tarp. You will be able to place your tarp on a cart soon after leaving the gym. Please note there is NO tarp refolding area.

- The shortest and narrowest doorways along the prop/tarp route are:
- Shortest Ceiling Height along Route = 120 inches
- Narrowest Hallway along Route = 102.5
- Standard Door Heights = 96 inches

Trucks/trailers will park in the lot outside door 11 near the football stadium (see map).

### **BUS PARKING**

Bus parking will be at the **Middle School on the East side of 200 across from the high school**. Pending weather, your bus may need to return to Door 7 when you vacate your homeroom to pick up equipment, uniforms, etc. Please plan accordingly and have that setup with your driver ahead of time. Students should exit the building through Door 1 and walk to their bus, weather permitting.

### **DIRECTOR PARKING**

Director parking will be on the West side of the building outside Door 7 (Guard Check-In).

**Only directors will be permitted to park here and should enter the building through Door 7 only.**

### **GENERAL SPECTATOR ADMISSION**

**This will be a cashless event, only debit and credit cards will be accepted.** Tickets may be purchased inside Door 17 on the Northeast side of the school (enter off N 200 W). This is the main gym entrance. Wristbands will be used—no admission to the gym will be permitted without a wristband. Wristbands will also be on sale at guard check-in. Wristbands are good at both locations on this weekend should you need to travel between sites.

\$15.00 – Adults     \$10.00- Students (K-12) & Seniors (Over 65) \$3.00—Children under 5

FREE- Infant in Lap

Only spectators with wristbands and directors will be allowed in front-side seating. All performers and prop wristbands will be back-side seating only.

### **SPECTATOR PARKING**

Spectator parking will be along the northside of the building (outside of door 17) and overflow into the west side of the building and Fortville Elementary just North of MVHS. Spectators should enter the parking area from N 200 W. We will have volunteers and signage to direct you, please refer to the attached map for traffic flow and parking areas.

### **IMPORTANT CONCESSIONS INFORMATION**

Concessions for performers and spectators will be located in the cafeteria (see map and follow arrows). The show will be live streamed in the cafeteria to allow students and spectators to watch other guards. **The concession stand will be cashless and will only accept debit and credit cards.**

## **GYM, TIMELINE, WARM-UP**

Please see the appropriate, attached map. **We will utilize a “vertical, right-to-left” timeline.** Sound will be on the same side of the gym as the entrance for performing guards on the main floor (turn right once in the gym and you will see it). If you have any questions or need assistance, do not hesitate to ask any of our workers.

Performers/props/tarps will enter the performance gym from the bottom right corner and will exit the gym from the top left corner.

Warm-Up areas will be in our auxiliary gym and will be split into an “A” and “B” warm up area. We have a 2<sup>nd</sup> floor track running around the gym for an optional, higher vantage point.

Inspection will occur in a hallway along the route from the homeroom area to warm-up.

## **HOSPITALITY ROOM**

Located in the Media Center near the homeroom hallways. Directors and instructors with an IHSCGA badge only.

**Drivers** will have hospitality in the same location on the opposite side of the staff seating area.

**WiFi** will be available for INSTRUCTIONAL STAFF ONLY. Login information will be available in hospitality.

## **PROPS/TARP FLOW**

Buses and trucks will enter the school from State Road 234 (south side of the school). Equipment loading/unloading will take place at Door 11. This is a large garage door leading to our scene shop.

The performance gym’s exit has an immediate right turn. Please keep this in mind when moving your props/tarp. You will be able to place your tarp on a cart soon after leaving the gym.

Please follow the arrows to Door #20 (see map) to load your props and tarp. This is not far from the gym and is a much shorter walk than going back to the prop unloading area.

*\*Note that equipment trucks will need to pull around the building to meet your group at Door 20 to load your equipment immediately following your group’s performance.*

The shortest and narrowest doorways along the prop/tarp route are:

- Shortest Ceiling Height along Route = 120 inches
- Narrowest Hallway along Route = 102.5
- Standard Door Heights = 96 inches

## **CONTEST HEADQUARTERS**

Contest headquarters will be in the media center, please see attached map for details. Use the contact information in this packet if you need immediate assistance.

## **FIRST AID**

First Aid will be located on the Northwest side of the performance gym in room F109, see attached map for details.

## **RECAPS/VIDEOS**

Recaps and Videos will be available through your CompetitionSuite Account.

## **PHOTOGRAPHER**

Bateman Photography will be doing group photos for CADET groups ONLY. This will take place along the exit route after each group's performance.

## **AWARDS STAGING**

All guards will need to report to the warm up gym immediately following the last guard's warm up time prior to awards: 2pm or 7:35pm.

Contact Information:

Contest Host- Dr. Kathryn Spangler, Director of Bands

317-612-4225 (cell and day of contest number)

317-485-3131 Ext. 1804 (office)

kathryn.spangler@mvcsc.k12.in.us

# SPECTATOR INFORMATION

**Address:**

Mt. Vernon High School  
8112 N 200 W  
Fortville, IN 46040

**SPECTATOR PARKING**

Enter off N 200 W, north of the building and near the tennis courts. Parking will be along the north and west sides of the building with overflow at Fortville Elementary School. **Spectator entrance Door 17**, labeled the “PERFORMANCE ENTRANCE.”

**ADMISSIONS**

\$15.00 – Adults      \$10.00- Students (K-12) & Seniors (Over 65)      \$3.00—Children under 5

FREE- Infant in Lap

**This will be cashless event, we will only accept debit and credit cards.** We will use wristbands for admission to the gym. Lost wristbands will not be replaced.

**CONCESSIONS**

Concessions will be available in the cafeteria—**ONLY debit or credit cards will be accepted.**

No outside food, drink, or coolers may be carried into the building.

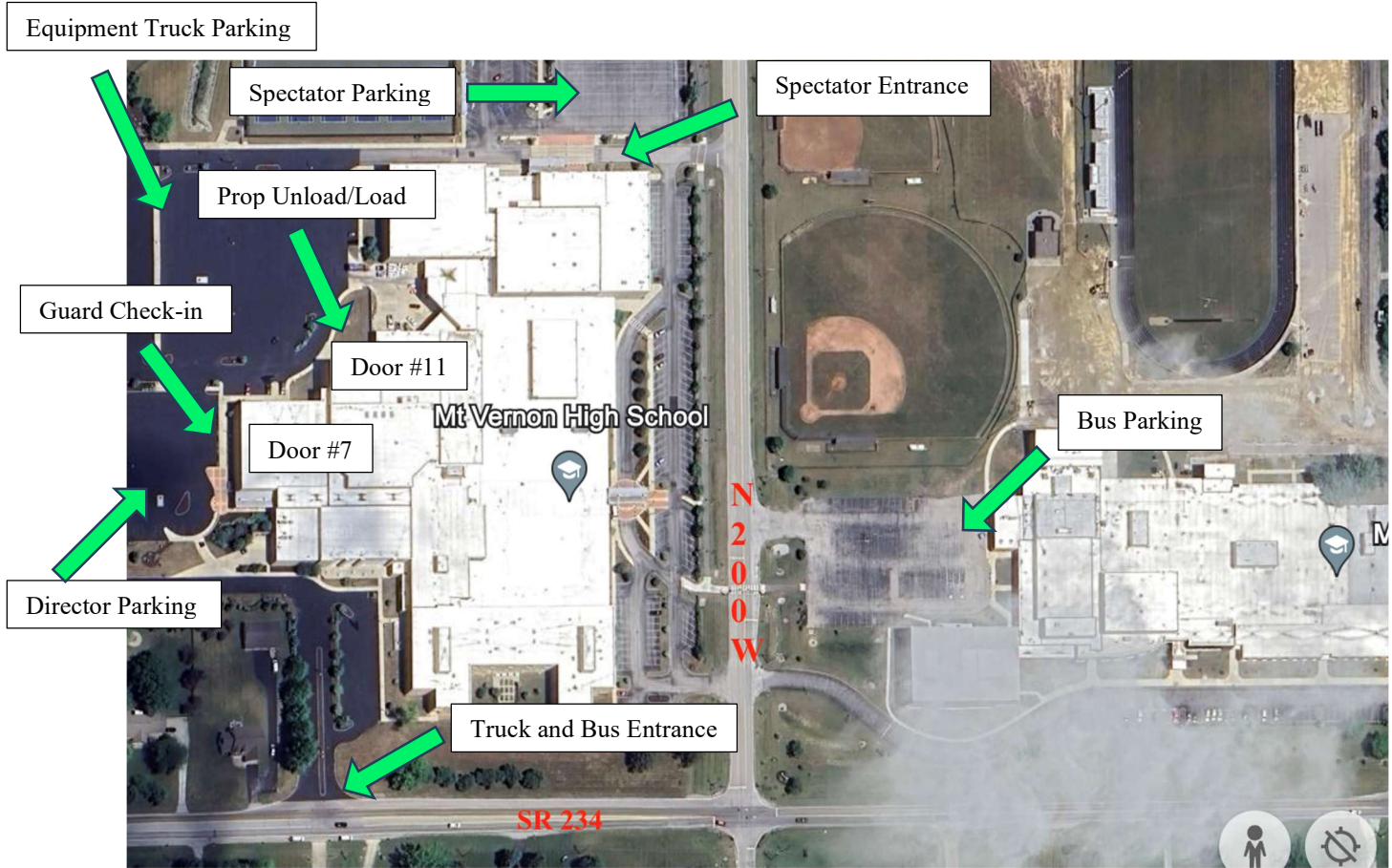
MVHS is a non-smoking campus; this includes vaping. (Please note there are vape detectors in all restrooms)

Guard Check in at Door #7

Bus Parking at Middle School (across from high school)

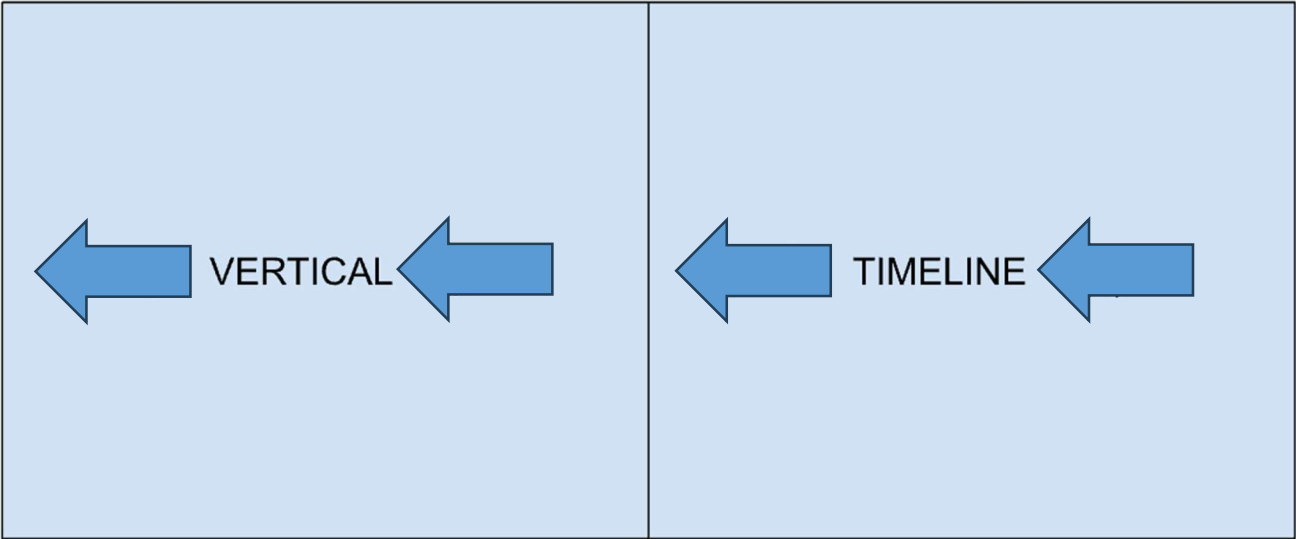
Prop unload and load at Door #11

Truck/Trailer parking outside Door #11



# PERFORMANCE GYM LAYOUT

Unit Exit



Unit Entrance

Spectator Seating

(Backside seating will be available for performers only)

# Mt. Vernon High School Flow

